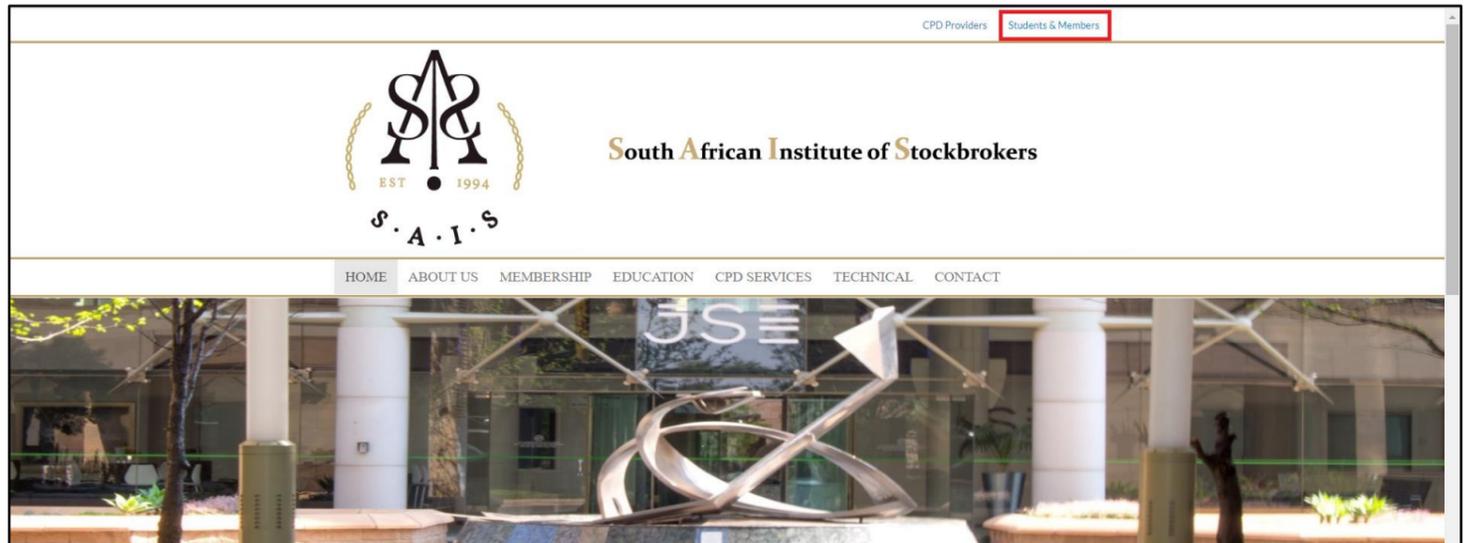




## Does SAIS have the correct information for you?

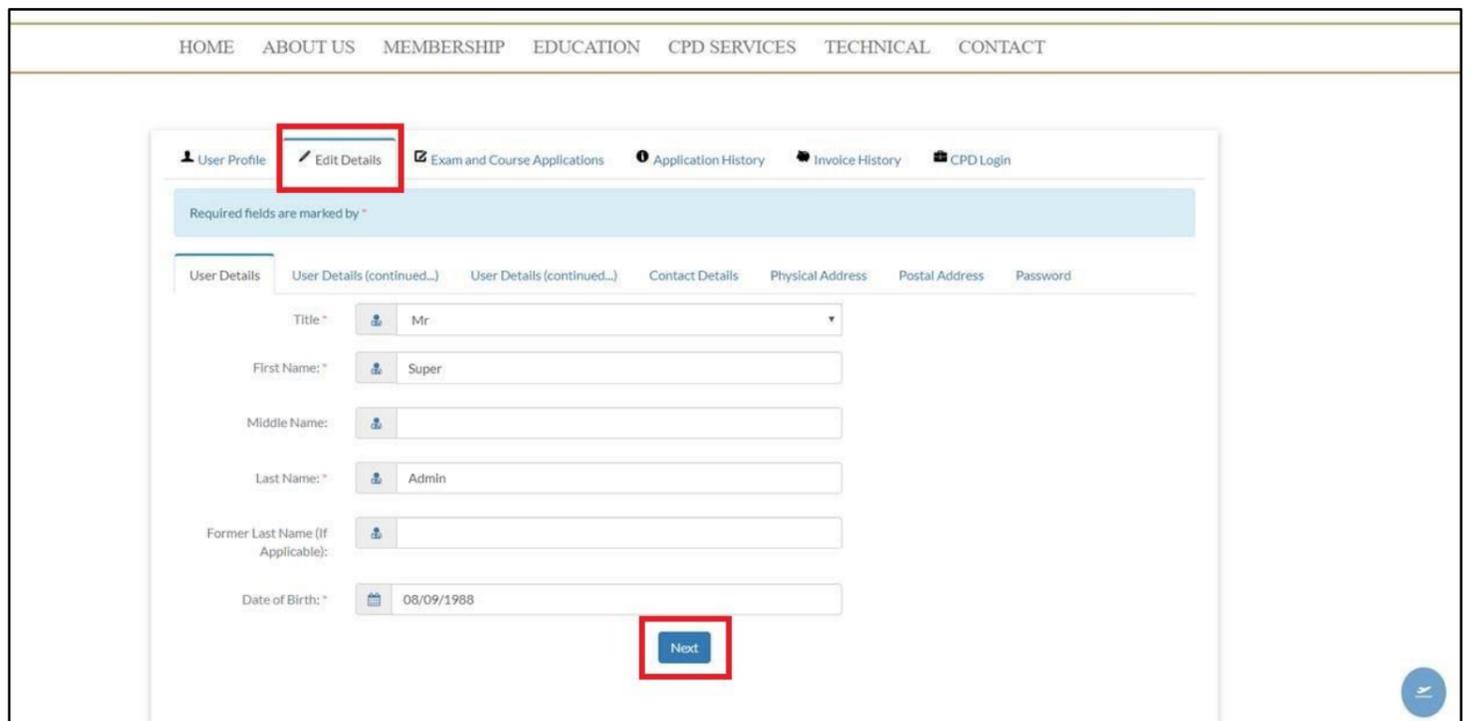
### Access your profile

To access your profile, browse to the SAIS website ([www.sais.co.za](http://www.sais.co.za)) and select the 'Students and Members' option at the top of the screen.



### Update Details

Once you have accessed your profile you will then be able to check and update any information that is out-dated or missing. Select the '**Edit Details**' heading at the top.



The information has been split into specific tabs to allow you to easily update key information. Ensure the information is correct and select '**Next**' to move to the following tab.

Make sure that you submit the form by completing all the tabs, ending in the '**Password**' tab.

